



**Notice of the Plaistow and Ifold Parish Council's Planning & Open Spaces Committee  
Meeting Tuesday 11<sup>th</sup> March 2025 at 19.30 Kelsey Hall, Ifold.**

Members of the Parish Council's Planning and Open Spaces Committee are summoned to a meeting on **Tuesday 11<sup>th</sup> March 2025 at 19:30 Kelsey Hall, Ifold.**

Members of the Press and Public are welcome to attend in person and if a remote connection is required, please contact the Clerk ahead of the meeting.

Dated 6<sup>th</sup> March 2025

Yours faithfully

*J Bromley*

Jane Bromley

Clerk & RFO to the Council

## MEETING AGENDA

**Biodiversity** – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective. *Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 202, s.102*

- | <b>No.</b> | <b>Item</b>   |
|------------|---|
| <b>1</b>   | <p><b>Apologies for absence:</b> Recommendation: - To receive apologies for absence &amp; housekeeping.</p> <p><i>*Persons who record the parish Council's meetings are reminded that the "Public Forum" period may not be part of the formal meeting and that they should take legal advice themselves as to their rights to make any recording during that period.</i></p>      |
| <b>2</b>   | <p><b>Disclosure of interests:</b> Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council <a href="#">Code of Conduct</a> and the <a href="#">Localism Act 2011</a>, Chapter 7 ss.26 – 37 in relation to matters on the agenda.</p> |
| <b>3</b>   | <p><b>Minutes</b></p> <p><i>Circulated separately and on the website.</i></p> <p>Recommendation: - To approve the draft Minutes of the Planning &amp; Open Spaces Committee meeting held on <a href="#">11<sup>th</sup> February 2025</a> and resolve to sign them by Secured Signing in accordance with Standing Order 12(g).</p>  |

- 4        **Public participation.** Recommendation: - To receive and act upon, if considered necessary by the Committee, comments made by members of the public in accordance with relevant legislation and the Parish Council's Standing Orders 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made either in person, or in writing **provided they were sent via email to the Chair of the Planning Committee: [sophie.capsey@plaistowandifold-pc.gov.uk](mailto:sophie.capsey@plaistowandifold-pc.gov.uk) no later than 4pm 11<sup>th</sup> March 2025.** In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes.

5.        **Planning Applications**

**Tree applications:**

None

**SDNP applications:**

None

**Building applications:**

[25/00379/PA3Q](#) Land South East Of Mountwood Farm The Street  
Plaistow Billingshurst West Sussex RH14 0PZ  
Conversion of 1 no. field barn to form 2 no. dwellings.

[25/00221/DOM](#) Roseglen The Lane Ifold Billingshurst West Sussex RH14  
OUL  
Proposed detached garage (alternative design as approved under  
PS23/02906/DOM).

[24/02858/DOM](#) Springfields Chalk Road Ifold Loxwood Billingshurst West  
Sussex RH14 0UD  
Replacement of existing conservatory with single-storey rear extension.  
Single-storey front extension to store/utility outbuilding to link with main  
dwelling, with alterations to fenestration.

6        **Planning, Appeals and Enforcement decisions.**

Recommendation: - To receive list of recent Planning decisions,  
[\(appended below\)](#).

7        **Appeals Lodged & Enforcement Action.**

Recommendation: - To consider any updates in relation to pending and/or  
ongoing planning appeals and enforcement action and resolve to make  
comments and/or add any arising matters to a future agenda.

1. Appeals Listed:

Application No: [24/02480/PLD](#) DCLG Ref No: APP/L3815/X/25/3358727

Land North Of Manor Copse Farm, Oak Lane, Shillinglee,

Proposed Development: Proposed lawful development certificate for use of 15 no. tents and portable compost toilet for purposes of glamping for maximum of 60 stipulated days per annum and maximum of 60 people at any one time. Previously operated under the 28 day rule prior to July 2024

Start Date: 24.02.2025

An appeal has been lodged against the Refusal of Planning Permission or Prior Approval, details shown above. It has been agreed by the Ministry for Housing, Communities and Local Government Planning Inspectorate that the appeal will be dealt with by way of the Written Representation procedure. This means that the appeal will be decided on written statements of the parties concerned and that no public local inquiry will be held.

Last date for representations 7<sup>th</sup> April 2025.

Application No: 24/01574/ELD DCLG Ref No: APP/L3815/X/25/3358707

The Forge - Manor Copse Farm, Oak Lane, Shillinglee,

Proposed Development: Existing lawful development - 1 no. building/shed.

An appeal has been lodged against the Refusal of Planning Permission or Prior Approval, details shown above. It has been agreed by the Ministry for Housing, Communities and Local Government Planning Inspectorate that the appeal will be dealt with by way of the Written Representation procedure. This means that the appeal will be decided on written statements of the parties concerned and that no public local inquiry will be held.

Last date for representations 7<sup>th</sup> April 2025.

## 2. Enforcements Reported:

Enquiry reported 12<sup>th</sup> February 25: Siting of a shipping container and the construction of a track and hard standing area Land North West Of Nell Ball Farm, Dunsfold Road, Plaistow, West Sussex,

Response: I refer to your enquiry about the above matter. A planning application (25/00234/FUL) is now pending consideration. Until determination of this application, enforcement action is in abeyance.

Enquiry reported 12<sup>th</sup> February 25: Residential occupation of a horsebox Land North West Of Nell Ball Farm Dunsfold Road Plaistow West Sussex 12th February 2025

Response: I refer to your recent enquiry concerning the above matter and write to advise you that an investigation file has been opened for which the case officer will be Sue Payne. In a MEDIUM priority case we aim to carry out a site visit within 10 working days and notify you of our proposed action within 20 working days.

Report from Enforcement 12<sup>th</sup> February 2025 re 24/00270 - North of Sparrwood Hanger Dunsfold Road

At this stage I have been attempting to liaise with site owner who not locals. However, I am due to visit the site by the end of this week (14/02/25), once done I should have some form of update for you.  
Update 4<sup>th</sup> March 25: The site has been visited and the land owner has been served with a Planning Contravention Notice in order to establish further facts. Once that has been received a decision will be made as to the next course of action.

## **8 Consultations & Correspondence**

Recommendation: - To consider any consultation(s) and correspondence and add to a future agenda where necessary.

None.

## **9 Date next meeting:**

- Planning & Open Spaces Committee meeting 9<sup>th</sup> April 2025, **7.30pm** Winterton Hall, Plaistow.

## **To receive list of recent Planning Decisions, Appeals and Enforcement from the Local Planning Authority – SDNP & CDC Planning Decisions:**

[PS/24/02339/TPA](#)

Sylvania Copse Plaistow Road Ifold Loxwood Billingshurst West Sussex RH14 0TU  
Remove 1 no. branch on south sector and 1 no. branch on east sector 1 no. Oak tree (quoted as T1), remove 2 no. branches on south sector on 1 no. Oak tree (quoted as T2), remove 1 no. branch on north-east sector on 1 no. Oak tree (quoted as T3), crown lift (all round) by 3.5-4m (above ground level) on 1 no. Hornbeam tree (quoted as T4), reduce height by 3m and reduce widths by 1.5-2m on 1 no. Hawthorn tree (quoted as T5), reduce height by 2-3m and reduce east sector by 2m on 1 no. Oak tree (quoted as T11), fell 1 no. Ash tree (quoted as T12) and reduce height by 3m and reduce widths by 2m on 1 no. Liquidambar tree (quoted as T13). All trees within Area, A1 subject to PS/03/00837/TPO.

PERMIT

[PS/23/02796/FUL](#)Crouchlands Farm Rickmans Lane Plaistow

Retention of 3 no. temporary Portakabin buildings including 1 no. two storey office and 2 no. single storey Portakabin buildings for a further period of 104 weeks.

REFUSE

[PS/24/02880/LBC](#) Common House Loxwood Road Plaistow

External repairs including re-roofing and tile hanging, reduce height of chimney on west elevation and replace rooflight with conservation rooflight.

PERMIT

[PS/25/00267/PA6](#)ABE Land Adjacent To Shilstone Shillinglee Road Plaistow

Agricultural Barn and agricultural lean-to.

PRIOR APPROVAL NOT REQUIRED

